



Director of Technology Job Posting

Horizon Christian Academy

1270 Sawnee Drive

Cumming, Georgia | Full-Time

About Horizon Christian Academy

Horizon Christian Academy exists to partner with families in providing a Christ-centered education that develops students academically, spiritually, socially, and emotionally. We are committed to cultivating excellence in the classroom while helping students discover their God-given purpose and develop a biblical worldview.

The Director of Technology will provide both strategic leadership and hands-on technical support in a growing K–12 Christian school environment. This role ensures secure, reliable, and innovative technology solutions that enhance student learning, protect data integrity, and support faculty and staff operations.

Position Summary

The Director of Technology serves as Horizon Christian Academy's primary technology leader, responsible for ensuring the school's technology environment is reliable, secure, and aligned with our educational mission.

This is a hands-on leadership position with no direct reports. The successful candidate will lead technology initiatives, manage vendor relationships, oversee campus technology infrastructure, and provide exceptional support to faculty, staff, and school leadership.

Approximately half of the role involves planning, project management, and strategic technology leadership, while the other half focuses on day-to-day technical support and operational excellence. This position reports directly to the Director of Operations and works closely with school leadership, faculty, staff, and external technology partners.

What Success Looks Like

During your first year, you will:

- Build trusted relationships with faculty, staff, and school leadership.
- Ensure technology systems remain reliable, secure, and well-supported.
- Successfully lead key technology initiatives, including device deployments and infrastructure improvements.
- Improve the overall technology experience for teachers and staff through responsive, service-oriented support.
- Strengthen relationships with external technology vendors and service providers.
- Help develop a practical technology roadmap that supports Horizon's long-term mission.

Primary Responsibilities

- Trusted Technology Leadership & Planning
- Infrastructure & Systems
- Technology Support
- Vendor & Partner Management
- Security & Compliance

What We're Looking For

We're seeking a mature technology professional who enjoys wearing multiple hats and genuinely enjoys serving others. The ideal candidate combines technical competence with excellent communication skills, sound judgment, and a servant's heart.

Required Qualifications

- Active and growing relationship with Jesus Christ and agreement with Horizon Christian Academy's mission and Statement of Faith.
- Experience supporting technology in a small or mid-sized organization.
- Broad understanding of networking, infrastructure, hardware, and end-user support.
- Experience leading technology-related projects from planning through implementation.
- Strong organizational and problem-solving skills.
- Excellent interpersonal and communication skills.
- Ability to build trusted relationships across all levels of the organization.
- Ability to work independently while managing multiple priorities.

Preferred Qualifications

- Experience supporting technology within a K-12 school or higher education environment.
- Experience with Microsoft 365 and Google Workspace.
- Familiarity with wireless networking, firewalls, and cloud technologies.
- Experience managing technology vendors.
- Basic cybersecurity knowledge.
- Experience with device lifecycle management.
- Familiarity with E-Rate or educational technology purchasing is a plus.

Who Will Thrive Here

- This role is ideal for someone who:
 - Enjoys helping people solve problems.
 - Finds satisfaction in serving others behind the scenes.
 - Is equally comfortable meeting with school leadership or helping a teacher troubleshoot classroom technology.
 - Likes owning projects from beginning to end.
 - Values relationships as much as technical expertise.
 - Wants their professional work to directly support Christian education and Kingdom impact.

Why Join Horizon Christian Academy?

This is more than an IT position. It is an opportunity to use your gifts, experience, and leadership to help equip teachers, support students, and advance Christ-centered education every day.

If you are looking for a role where your technical abilities, servant leadership, and Christian faith can come together in meaningful ways, we invite you to explore joining our team.

Apply Today

If you're passionate about science, committed to academic excellence, and excited about integrating faith into every aspect of learning, we'd love to hear from you.

<https://hcaga.org/about/employment/>

Join us as we educate minds, inspire hearts, and prepare students to impact the world for Christ.